



MEMORANDUM OF UNDERSTANDING BETWEEN
ASU PREP DIGITAL

AND

Woodland School District

This MEMORANDUM OF UNDERSTANDING (MOU) is hereby made and entered into by and between the **Woodland School District** and ASU Prep Digital (ASUPD).

- A. PURPOSE: The purpose of this MOU is to form a relationship between the **Woodland School District** and ASUPD with the intent to deliver the ASU Open Scale Learning Pathway to **Woodland School District** students.
- B. ACADEMIC PROGRAM: **Woodland School District** and ASUPD will work together to facilitate **Woodland School District** students enrollment and utilization of the Open Scale Learning Pathway Program Courses (OSC Program). **Woodland School District** and ASUPD agree to the following requirements:
 - a. Students who would like to take advantage of OSC Program courses must utilize the designated student portal provided by ASU to enroll in OSC Program Course(s).
 - b. All students who are learners in the OSC Program courses are subject to ASU's policies related to OSC Program courses.
 - c. Students wishing to have the option to earn ASU credits for successfully completed courses must transcript for credit by paying the credit conversion fee within twelve (12) months of completing the OSC Program course.
- C. PAYMENT PROVISIONS: The OSC Program will be operated under the following payment parameters:
 - a. Payment for Credit-Eligibility. Please choose one:
 - i. **Woodland School District** will pay for the OSC Program registration fees for the OSC Program Course(s)
 - ii. Students will pay the registration fees for the OSC Program course(s).
 - b. Students wishing to convert earned course credits into ASU college credits must pay a credit conversion fee. Payment for Credit Conversion includes (choose one):
 - i. **Woodland School District** will pay for the OSC Program credit conversion fees for the OSC Program course(s)
 - ii. Students will pay the credit conversion fees for the OSC Program course(s).
- D. **Woodland School District** Responsibilities:
 - a. **Woodland School District** will announce the availability of the OSC Program and communicate and promote the benefits of the OSC Program to all of its students. **Woodland School District** will provide opportunities for ASUPD to access the students for communication regarding and promotion of the OSC Program, as appropriate.
 - b. **Woodland School District** will provide ASUPD with the estimated projections for student enrollment to allow ASUPD to provide an improved experience for all **Woodland School District** students.



- c. **Woodland School District** will verify the eligibility of **Woodland School District** students to ASUPD and provide reasonable notice to ASUPD before the applicable academic session when such persons are no longer students.
- d. **Woodland School District** will designate a liaison to work with ASUPD on the administrative aspects of the OSC Program.
- e. **Woodland School District** will provide student support during the OSC Program and will act as the primary point of contact for all **Woodland School District** students and any school enrollment, academic support, or other related matters to the OSC Program. **Woodland School District** will be responsible for engaging ASUPD, as may be appropriate in the circumstances, to resolve the particular matter.

IN WITNESS WHEREOF, the parties hereto have executed this agreement as of the last written date below.

FOR: **Woodland School District**

Date: _____

Name and Title: _____

Signature: _____

FOR: **ASU Prep Digital:**

Date: _____

Name and Title: _____

Signature: _____